



THERAPEUTIC RIDING ASSOCIATION OF OTTAWA-CARLETON

6362 Bank Street, Unit 1

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Website : <https://ottawatherapeuticriding.ca>

Facebook: www.facebook.com/TROttRiding/

Instagram: www.instagram.com/trott_riding/?hl=en

JOB POSTING: HORSEBACK RIDING INSTRUCTOR

The Therapeutic Riding Association of Ottawa-Carleton (“TROtt”) is looking for a part-time “Riding Instructor” to join our team of instructors.

Duties:

For 50 years, the Therapeutic Riding Association of Ottawa-Carleton has been providing high-quality therapeutic riding for people with a broad range of disabilities. This is a great opportunity to work part-time with a wonderful team of staff, volunteers, participants and their families. Specific duties:

- Plan and deliver classes for between 1-4 participants, depending on qualifications;
- Maintain rider documentation;
- Provide progress reports periodically to participants;
- Assist with training and supporting volunteers;
- Maintain current certifications by attending seminars & updating clinics;
- Participate in special events, if available;
- With other instructors, evaluate and improve the program;

Requirements:

- Certified riding instructor by accredited organization, at the level of:
 - CanTRA Basic Instructor CTRBI-2 (or equivalent), or
 - CanTRA Intermediate Instructor CTRII (or equivalent), or
 - Certified Equestrian Canada Instructor (or equivalent) willing to work toward CanTRA or PATH certification
- Ability to work with people of all ages with a wide variety of disabilities
- Demonstrated team player but with an ability to work effectively independently
- Excellent oral skills
- Problem solving skills
- Level 3 Criminal Records & Judicial Matters Check (CRJM)
- Current First Aid and CPR C

Assets:

- Education or experience in fields related to supporting people with diverse disabilities
- Fluency in French or non-official languages
- Good skills in MS Office Suite (incl. Sharepoint, Planner) and the Google Suite

Terms of Employment:

- Part-time position, 3 – 10 hours per week to be negotiated with the candidate
- Hours will include evening and/or weekend work
- Salary between \$22.01 - \$28.94 per hour, depending on the candidate's qualifications

How to Apply:

- Please send your resume to shawna@ottawatherapeuticriding.ca
- Deadline to apply is Friday, February 14, 2025 at 5 p.m.

The Therapeutic Riding Association of Ottawa-Carleton is an equal opportunity employer. Applications from members of equity-seeking groups are encouraged. During the recruitment process, applicants have the right to request accommodations. Applicants invited to participate in an assessment process (such as an interview) and who require accommodation, should indicate in their application that they would like to discuss their needs for accommodation in the recruitment process. Thank you in advance for your interest. Only those selected for an interview will be contacted.