

Therapeutic Riding Association of Ottawa-Carleton



Policy Title: Members Code of Conduct

Policy Type: Board Policy

Purpose:

This policy defines a Code of Conduct that describes the expectations and obligations of TROtt's Members¹.

Background:

TROtt relies on its Members to help the organization realize its Mission of:

Enhancing the quality of life for people living with disabilities through accredited therapeutic horseback riding and other horse-assisted programs.

As a condition of membership all Members are required to conduct themselves in a manner consistent with the Members Code of Conduct.

In general, the use of good judgment based on high ethical principles will guide Members with respect to lines of acceptable conduct.

Members Code Of Conduct:

1. Members agree to uphold and support TROtt's mission, vision and values.
2. Members will project a favourable image of TROtt and generally not engage in conduct or make public statements likely to harm, defame or otherwise discredit TROtt.
3. Members will respect the dignity of others including clients, volunteers and staff. They will refrain from the use of profane, insulting, or otherwise offensive language that constitutes harassment or abuse of others who are participating with TROtt.
4. Members recognize that the health, humane treatment, usage and safety of animals under TROtt's care is critical to the success of its programs. Members will **immediately** report any instances of animal mistreatment to the Chairperson and Executive Director.

¹ "Members" as defined under Section 6 of the bylaws of Bylaws of Therapeutic Riding Association of Ottawa-Carleton Inc. (TROtt)

5. Members will abide by this Members Code of Conduct and comply with all applicable by-laws, rules and regulations, resolutions and policies of TROtt. Failure to meet these expectations may lead to the withdrawal of membership.

Administration of the Code:

1. The Chairperson of TROtt Inc. is responsible for the administration of the Code and is also responsible for dealing with any matters pertaining to the interpretation of the Code.
2. Members must inform the Chairperson of any circumstances that may justify a breach of the Code.
3. Members are encouraged to inform the Chairperson as quickly as possible if another Member's conduct does not comply with the Code and is likely to harm the reputation and the integrity of the TROtt.
4. Members will be asked to sign a copy of the Code of Conduct (Appendix A).

Created: May 12, 2024

Approved by the Board of Directors: May 14, 2024

Last Review: May 14, 2024

APPENDIX A

MEMBER CODE OF CONDUCT

The Therapeutic Riding Association of Ottawa-Carleton (TROtt) contributes to the enhancement of the quality of life for people living with disabilities through accredited therapeutic horseback riding and other horse-assisted programs. Membership in the organization is subject to the observance of the organization’s rules and procedures.

1. Members agree to uphold and support TROtt’s mission, vision and values.
2. Members will project a favourable image of TROtt and generally not engage in conduct or make public statements likely to harm, defame or otherwise discredit TROtt.
3. Members will respect the dignity of others and refrain from the use of profane, insulting, or otherwise offensive language that constitutes harassment or abuse of others who are participating with TROtt. This includes clients, volunteers and staff.
4. Members recognize that the health, humane treatment, usage and safety of animals under TROtt’s care is critical to the success of its programs. Members will **immediately** report any instances of animal mistreatment to the Chairperson and Executive Director.
5. Members will abide by this Members Code of Conduct and comply with all applicable by-laws, rules and regulations, resolutions and policies of TROtt. Failure to meet these expectations may lead to the withdrawal of membership.

I have read and I understand the TROtt’s Code of Conduct. I agree to abide by the conditions described above and understand that my membership may be withdrawn if I violate any of these principles.

Signature _____

Date _____

Witness _____

Date _____